

**ATTENTION:**

**TRADESMAN EXAMINATION  
APPLICANTS**

Effective February 1, 2008, all individuals applying for a tradesman's license or individual certification must submit an application directly to the Board for Contractors (the Board) BEFORE taking any required examination. The examination vendor, PSI, will no longer permit you to sit for the exam unless you have received prior approval from the Board.

The Board will review the application and, if it determines an applicant is eligible to sit for the examination, notification will be sent to the applicant via regular mail with instructions concerning how to register with PSI and schedule the examination.

Once an applicant passes the examination, PSI will notify the Board and the license will be sent to the individual's address of record.